

TEMPLATE 4: EFAL LESSON PLAN EXEMPLAR

1. Unit	Term 1 Week 4
2. Lesson Number	Week 4 (Friday)
3. Lesson Title	Writing and Presenting
4. Lesson Time	30 mins
5. Policy & Outcomes	<p>Writing which is appropriately scaffolded produces competent learners who will be able to use their skills to develop and present appropriate written texts.</p> <p>Focus on writing process -Teach editing and publishing</p>
6. COVID-19 Information	<p>Life behaviours during the COVID-19 pandemic</p> <ul style="list-style-type: none"> • Frequent washing of hands • use of hand sanitiser. • avoid touching your face -eyes, nose, and mouth. • Wearing your mask properly - covering your mouth and nose. Wash it regularly. • Covering of nose and mouth with tissue when sneezing or coughing • Avoiding handshakes. • Avoiding contact with people who are infected.
7. Psychosocial Support	If your friend/classmate falls sick at school, inform your teacher immediately.
8. Language Component	Determiners – (Connecting words), punctuation
9. Content (Concept Development)	<p><i>Write this on the board before class begins.</i></p> <ol style="list-style-type: none"> 1. Did I use determiners, like: first, next, then, last? 2. Do I list the things someone needs to complete this task? 3. Are the steps in chronological order (in order of how someone must do them)? 4. Did I spell all words correctly? 5. Does every sentence start with a capital letter? 6. Does every sentence end with proper punctuation? <p>EDIT</p> <ol style="list-style-type: none"> 1. Instruct learners to open their exercise books to the completed draft. 2. Write the editing checklist on the board. 3. Instruct learners to read their own writing. 4. Instruct learners to make sure the answer to each of these questions is yes. 5. Instruct learners to fix any mistakes they find. 6. Instruct learners to add any sentences or details that will help their instructions to be clearer. 7. Instruct learners to move sentences around if needed, so that the steps are in the correct order.

	<p>8. Explain that learners may begin to publish when they are finished editing.</p> <p>PUBLISH</p> <ol style="list-style-type: none"> 1. Instruct learners to read through their corrections. 2. Instruct learners to rewrite their recount, correcting any mistakes. 3. Instruct learners to rewrite the paragraph correctly, under the heading: How to... 4. Tell learners that they may illustrate their instructions by drawing a picture for each step, but it is not a requirement. <p>SHARE</p> <ol style="list-style-type: none"> 1. Instruct learners to turn and talk to a partner. 2. Instruct learners to read their writing out loud to their partner and then swop. 3. Instruct learners to each tell each other one thing they liked about their partners' writing. 4. Collect learners' books and mark as follows: <i>(use appropriate rubric)</i>
10. Class work Activity	Re-write their text for publishing.
11. Homework Activity	